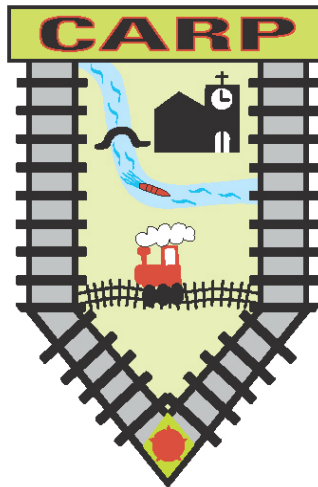


Project Reference No.



## Carnforth & Area Regeneration Partnership

### Application Form

#### General Details

Name of Project

--

Delivery Body  
(Lead Organisation)

--

Named Contact  
(Delivery body contact name)

--

Delivery Body Contact details  
(Address, telephone, email, etc)

--

Start/end dates

--	--

#### **For projects taking place in specific location(s):**

Project Address  
(Where applicable)

--

Post code

--

OS Grid Reference

--

Ward(s) in which project activity takes place

--

Districts/Local Authority area(s)

--

Lifetime cost of project to CARP

£

Total lifetime cost of Project

£

Project Champion

## **Project Objectives**

### **Question 1**

Please give a description of the project, including objectives:

## **Need for the project**

### **Question 2**

Explain why the project is needed, why it should attract our support, and how you would make the project happen without our support. Please provide any useful baseline information.

## **Beneficiaries**

### **Question 3**

Who will benefit from the work of the project and how have they been involved in its design and development?

## **Partners**

### **Question 4**

Give details of any other organisations that will help to deliver the project.

## **Management Arrangements**

### **Question 5**

How will you ensure that you manage the project to deliver your contract? Please explain:

- General management responsibility for the project
- Who will take primary responsibility for the project
- What financial controls and systems will be in place
- How you will undertake project monitoring

## **Strategic Fit**

### **Question 6**

You will need to link the aims of your project to the priorities of CARP Market Towns Initiative. In the table below please identify which CARP Strategic Objectives the project helps deliver, and how it does this.

	Strategic Objective No.	Strategic Objective (from CARP Action Plan document)	How does the project help to deliver the key activities?
Strongest SO			
Other SO			
Other SO			

Please also indicate how your project fits with other local, sub regional and regional strategies.

--

Please indicate how your project fits with other local projects and initiatives

--

## Outputs

### **Question 7**

Quantify the outputs the project will deliver over its life.

Please show gross outputs

*(Please see CARP Action Plan for details of appropriate outputs)*

Outputs	2005/06	2006/07	2007/08	Total

Explain how these outputs have been calculated.

Please show any additional outputs (gross):

Other outputs	2005/06	2006/07	2007/08	Total

## Additionality

### Question 8

**To be completed by the Partnership Champion:** Please show the net calculations for outputs after the additionality calculations, and also the proportion that can be attributed to CARP.

Outputs	2005/06		2006/07		2007/08		Total	
	Net Total	CARP	Net Total	CARP	Net Total	CARP	Net Total	CARP

Explain how the additionality calculations have been done.

Deadweight:	
Leakage:	
Displacement:	
Multiplier Effects	

Please list the benefits and outcomes your project will achieve.

--

## Equality and Diversity

### **Question 9**

Explain what policies you have on equality and diversity. Please provide information on how you will deal with issues relating to different ethnic groups, gender and disability. This should include requirements of the Disability Discrimination act and any specific measures you will take.

### **Question 10**

What measures will be incorporated into the project in order to promote economic inclusion by linking opportunity and need?

## Project Costs

### **Question 11**

Use the tables to show all costs of the proposal and match funding including the money you are seeking from CARP.

(i) Expenditure by funding:

Source	2005/06		2006/07		2007/08		Total	
	Cap.	Rev.	Cap.	Rev.	Cap.	Rev.	Cap.	Rev.
CARP								
Total								
Preliminary costs								
Total project cost								

(ii) Expenditure by item:

Item of expenditure	2005/06		2006/07		2007/08		Total	
	CARP	Other	CARP	Other	CARP	Other	CARP	Other
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
Total								

Please show any income that will be generated by the project

Income	2005/06	2006/07	2007/08	Total

**Value for Money**

**Question 12**

Set out any alternative options that have been considered and why you favour the option that forms your proposal.

	Option 1 (preferred Option)	Option 2	Option 3
Option details			
Advantages			
Disadvantages			
Summary Costs			
Key Outputs			

How does the preferred option offer value for money? Please give any examples of similar projects or benchmarks to support your case.

--

**Risk**

**Question 13**

Please identify the main risks to the project.

Risk	What can be done to reduce the risk or what contingency plans are in place?
1.	
2.	
3.	

If your project requires any statutory approvals please give details below:

Approval required	Date approval received	If not yet received, expected date

## **Sustainability**

### **Question 14**

How will the project contribute to the achievement of sustainable development? Please consider:

- The sustainable use of resources (such as energy, materials, water, land etc)
- The protection and enhancement of the environment (air, water, land)
- Addressing underlying causes of ill health and/or reduce health inequalities in the community
- Reducing the level and fear of crime

## **Rural areas and communities**

### **Question 15**

What will the social, economic and environmental impacts of the project be in terms of rural area?

## **Monitoring/Evaluation and Forward Strategy**

### **Question 16**

Please set out the key milestones of the project (including timescales).

Milestones

### **Question 17**

Please explain what arrangements you intend to make once CARP funding comes to an end to ensure that the outcomes and other longer-term objectives are met.

Forward Strategy

### **Question 18**

Have you considered all the State Aid issues? Please provide details

State aids

**Question 19**

Please add any other information that will help us to assess your project. For example:

- Background/further relevant info
- Why the project should be supported
- Concerns
- Unresolved issues being dealt with

You have now completed the proposal. **If you have completed the form electronically you will need to print a hard copy to sign.**

Applicant Signature:.....

Name:.....

Position in Company:.....

Date:.....