

C.A.R.P. Executive Committee
Minutes of meeting 12th Oct 2005, Royal Station Hotel

Present:

P Beswick, B Jones, P Gardner, T Rimmer, R Henderson, B Roe, M Guilding & D Longley (arrived late)

In Attendance:

R Patterson, C Pearson, Peter Sandford (LCC) & D Bonnick (Signposts)

Apologies:

P Wooff & P Quinton.

Minutes:

Were agreed as a true record.

Matters Arising:

Church Clock – the appropriate form had been sent but not yet received back.

Skate Park – Decision will be going to cabinet next week. No recommendation is being made; decision is being left to cabinet. A site visit will be made.

Representation – Silverdale Parish Council have minuted that RH does not represent them at CARP.

Correspondence:

- (a) Letter received from Fisher Wrathall re Lundsfield development was circulated and noted. The list of potential developers will be reduced to a short list of 2, at which point CARP would be involved. It was felt, however, that CARP should be involved at an earlier stage in order to have some influence on decisions, taking into account local aspirations, Urban Design Strategy, etc. RH was nominated to represent CARP.
- (b) Press release from NWRDA. An article drafted for inclusion in LCC magazine and a draft press release have been received, despite the official confirmation letter not having arrived from NWRDA. A letter had been received via email but, as such, had no official status.
- (c) Greenlands Farm – food farming and environment centre. Planning application copy was received and noted.
- (d) David Murray. A letter tendering his resignation had been received and was noted.

Update on NWRDA Application

An update of the current position was given and the draft letter circulated.

CARP Legal Status & LCC as Accountable Body

Members were aware that the EGM had been postponed following advice from Legal services. A report has been written for Cabinet re the ability of elected members to sit on the board of the company as this affects the status of LCC as the accountable body. After explanation by Peter Sandford and discussion of the options, it was agreed that the only way that LCC could act as the accountable body would be for CARP to remain as an

informal partnership and that the company remain as a separate body, in which case it could act as a Special Purpose Vehicle.

Questions were raised regarding liability of CARP members – P S pointed out that any liability fell upon LCC as the accountable body. Any liabilities would really only arise if CARP owned assets; this function could be devolved to the company. RP pointed out that other MTI partnerships had adopted differing models, some of which may be encountering problems and that the suggested way forward appeared to be the safest.

NWRDA will need to see robust governance, monitoring and appraisal procedures and that the various roles need to be separated. LCCs familiarity with such systems should ensure success. Formal agreements need to be in place so the Service Level Agreement is vital. Appraisal of projects would need to be carried out by LCC.

It was unanimously agreed that the partnership should retain the current format with a wider partnership and an elected executive and that the company should be held in reserve for future needs.

Actions:

1. Report to cabinet to be prepared by C Pearson if needed.
2. SLA to be prepared ASAP by LCC
3. LCC to attempt to resolve the anomalies in the offer letter from NWRDA; a letter requesting clarification to be sent.
4. Clarification requested re: year 1 spend.
5. EGM to be held as soon as appropriate.
6. Information to be sent out ASAP to all partnership members.

Signposts Delivery:

It was suggested that Signposts submit a formal bid for delivery of a 3 year programme but that that it be widened to bring in other partners. This was approved. PB & RP to meet to discuss & progress this.

DONM

9th Nov 2005.